

**Check for civil violation and/or criminal history:**

**Note:** Files for criminal records are kept at the District Court, Clerk's Office, 2<sup>nd</sup> floor. Any records for civil judgements, evictions, or small claims are kept at the Superior Court in Newfane.

Name of Applicant: \_\_\_\_\_

Current Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SS#: \_\_\_\_\_

1. Is there any record on file, either civil or criminal?
2. What is the address the court has on file?
3. Is there a criminal history? If yes, what is the charge, what did they plead and were they found guilty? Was it a felony or misdemeanor? When did it happen?
4. Are there any evictions (ejectments) on record? If yes, name of landlord, and date of eviction or judgement?
5. Are there any other civil judgements or actions involving the applicant?

**This form is to be used as a guide for the landlord when processing an application. The information should be used only for that purpose.**